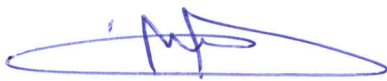


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**In regards to collection, use and protection of information, Aamal Company is committed to ensure the following:**

- a. Use and distribution of information is restricted only to CEO, GM/OM, MR, Corporate HSEQ & related interested certification bodies.
- b. Specify the purposes for which the information is used.
- c. Collect and process appropriate information only that is needed to fulfil Aamal operational needs.
- d. Ensure the quality of information used.
- e. Ensure that the information is held for no longer than is necessary.
- f. Ensure that the rights of people about whom information is held (i.e. the right to be informed that processing is being undertaken, to access one's personal information; to prevent processing in certain circumstances, and to correct, rectify, block or erase information that is regarded as wrong information).
- g. Take suitable security measures to protect personal information.
- h. Ensure that personal information is not transferred to anyone outside Aamal without appropriate justification (Interested Accreditation Bodies).



ABDULMONEM AL ALWAN  
GENERAL MANAGER

DATE: 10 JANUARY, 2016